



## **MEMORANDUM**

**Date:** November 17, 2013  
**TO:** Driving School Owners  
**FROM:** Jean Ferguson Oswald  
**SUBJECT: Driver Education Instructor Advanced Behind the Wheel Course**

### **Location**

One Way Driver Academy  
2222 North Howard Street  
Baltimore, Maryland 21218

### **Dates & Times**

January 11, 2014	9:00 am – 3:00 pm
January 12, 2014	9:00 am – 3:00 pm
January 18, 2014	9:00 am – 3:00 pm
January 19, 2014	9:00 am – 3:00 pm

**This schedule reflects instructor trainer hours. Every student must supply a driver educational vehicle for behind the wheel sessions.**

**Each student must have his/her own copy of the Maryland Standardized Curriculum, resource packet and the Teachers Edition of the Drive Right textbook. These supplies are available from the course sponsor.**

**Tuition Fee:** \$325

**Registration:** Complete attached registration form and mail with full payment in advance to:

One Way Driver Academy  
Tiffany Whitfield  
2222 North Howard Street  
Baltimore, Maryland 21218

Please call prior to deadline to verify receipt of enrollment/payment. (410) 462-2020

**Enrollment Deadline:** January 10, 2014

**Enrollment:** Limited to 12 instructor candidates

**MVA Approved instructor for this course:** Sharonda Ellerby

## **Registration Form for Advanced Instructor Behind the Wheel Course**

**Student Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_ **Contact Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Apprentice Badge Number:** \_\_\_\_\_

**Driving School:** \_\_\_\_\_

**School Address:** \_\_\_\_\_

**School Address:** \_\_\_\_\_

**School Fax:** \_\_\_\_\_

**Contact Person at School:** \_\_\_\_\_

**Contact Phone:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_

**Course Dates:**

**Location:** One Way Driver Academy, 2222 North Howard Street, Baltimore, Maryland 21218

**Fee:** \$325.00

### **VISA/MASTER CARD/DEBIT CARD ACCEPTED**

**Card Number:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

**Signature of Cardholder:** \_\_\_\_\_

**Class is limited to the first 12 paid enrollees. Registration is only accepted with payment. NO REFUNDS after the first day of class.**

**Mail/Fax registration form and payment to:**

**One Way Driver Academy**  
Tiffany Whitfield  
2222 North Howard Street  
Baltimore, Maryland 21218  
**Fax 410-462-8298**